

RPPR INSTRUCTIONS

P51 Grants

Introduction and Rationale. Please see the Introduction and Rationale at the beginning of the section on RPPR instructions. The information suggested below does not replace the narrative sections of the RPPR. For information specific to P51 grants, please include the following in the RPPR:

- 1. For animal colonies at a National Primate Research Center (NPRC). Include this information in Section C.5.a, "Other Products" of the RPPR. For the Reporting Period, include:**

- A. A table showing the number of nonhuman primates (NHPs) housed at the NPRC supported partially, or in part, by the P51 grant¹.

Suggested format:

Census Date: _____

Genus / Species	Breeding Colony ²				Animals Not in Breeding Colony ³				Total Colony Census
	M	F	U ⁴	Total	M	F	U ⁴	Total	
Species 1									
Species 2									
Etc.									
Total									

¹Indicate if this entry includes animals supported by a U24 or U42 SPF grant.

²Total number of animals in breeding colony including adult breeding animals and designated juvenile replacements at time of report.

³Animals on protocol or otherwise not in the breeding colony at the time of report.

⁴Sex undetermined.

- B. A table showing the number of NHPs housed at the NPRC, but not supported by the P51 grant¹.

Suggested format:

Census Date: _____

Genus / Species	Breeding Colony ²				Animals Not in Breeding Colony ³				Total Colony Census
	M	F	U ⁴	Total	M	F	U ⁴	Total	

Species 1			
Species 2			
Etc.			
Total			

¹Indicate if this entry includes animals supported by a U24 or U42 SPF grant.

²Total number of animals in breeding colony including adult breeding animals and designated juvenile replacements at time of report.

³Animals on protocol or otherwise not in the breeding colony at the time of report.

⁴Sex undetermined.

C. A table showing the number of NHPs housed at the NPRC, irrespective of source of support.

Suggested Format:

Census Date: _____

Genus / Species	Total Number of Animals
Species 1	
Species 2	
Etc.	
Total	

2. Include information regarding the tissue distribution program in Section C.5.a, “Other Products” of the RPPR. It is not necessary to report samples broken down by species.

Suggested format:

Dates covered by the report: _____

Sample type	Number of samples distributed
Type #1 (e.g., tissues)	
Type #2 (e.g., genetic material)	
Total	

3. Include information regarding the types of projects in Section C.5.a, “Other Products” of the RPPR. Include all projects performed in whole, or in part, during the reporting period.

Suggested format:

Project Type	Number of Projects
Management	
Research	
Pilot	
Total	

4. **Include a statement of percentage of AIDS-related P51 grant dollars in Section C.5.a, “Other Products” of the RPPR.**
5. **Include information regarding the number of investigators by type in Section C.5.a, “Other Products” of the RPPR.**

Suggested format:

Type of Investigator	Number
Core Scientist	
Affiliate Scientist	
Visiting Scientist	
Other, if relevant	
Total	

6. **Include a statement regarding the number of peer reviewed publications directly attributed to P51 activity in Section C.5.a, “Other Products” of the RPPR.** Explain how this number was derived; e.g., publications that directly cite the P51 grant, or other types of citation or information.
7. **Include information regarding the number of individuals trained during the reporting period by type in Section B.4, “Opportunities for Training . . . ” of the RPPR.**

Suggested format:

Type of trainee	Number of trainees
Postdoctoral Fellow	
Graduate Student	
Undergraduate Student	
Other Type (1)	
Other Type (2)	
Total	

- 8. Provide an organizational chart or charts that show the relationship of the NPRC to the Institution and the major organizational divisions within the NPRC in Section C.5.a, “Other Products” of the RPPR.**
- 9. Describe individual projects performed during the reporting period in Section B.2 of the RPPR, “What was accomplished under these goals.”** Prepare a short description, not to exceed one page, of each individual project performed during the reporting period. Assign a Subproject Identification Number” (SPID) to each project. The SPID is an arbitrary four digit number that is unique to each individual project. If a project is performed for more than one year, use the same SPID for all years that the project is performed. Suggested headings for each one-page report.

Project Title:

SPID:

Unit/Division:

Type of Project (e.g., Management, Research or Pilot):

Percent P51 dollars:

AIDS related? (Yes or No)

Principal Investigator of the project / Institutional affiliation:

Principal NPRC Core Scientist affiliated with the Project:

Other Core and Affiliate Scientists associated with the project (doctoral level only):

Project Description (one paragraph):

Progress during the reporting period (one paragraph):

Publications resulting from the project. Include only those peer-reviewed publications directly attributable to the resource grant in accordance with the NIH public access policy (see <http://publicaccess.nih.gov/>):

Funding Sources (PIs and sources; if NIH is the supporting entity, designate the specific Institute or Center). Example: Mary Smith, PhD; funded by NIAID

- 10. Outreach. Include this in Section C.5.a, “Other products” of the RPPR.** Provide:

A brief statement describing outreach activities including how the research community is informed about the capabilities of the NPRC, as well as other items related to outreach (e.g., community relations).

- 11. Financial Support for the Resource. Include this information in Section C.5.a, “Other products” of the RPPR.**

Provide:

Information showing (in dollars) how the Resource was supported during the reporting period, broken down by: 1) Direct Costs of the ORIP grant, 2) Program Income, 3) Other Sources of support, including cost sharing by the grantee Institution and contribution of F&A costs from the ORIP grant

or other grants. If program income is reported, the amount in this table must be the same as the amount reported in Section G.11, "Program Income" of the RPPR. Do not include support (e.g., individual R01 grants) for the PIs or other investigators that does not contribute directly to the NPRC. Describe any limitations of this information.

Suggested format:

Direct Costs of the ORIP grant	Program Income	Other sources of support	Total support for the Resource
Limitations of the information	For example: This is estimated because financial reports are provided by the Institution at the end of its fiscal year, not the grant year.		

12. Feedback from Users. Include this information in Section C.5.a, "Other products" of the RPPR.

Provide a brief statement discussing how feedback is solicited and the topics that are covered (e.g. quality of: the web site, the ordering process, service delivered, etc.).

If feedback has been solicited, include a brief summary of the most significant results, lessons learned and changes made in response to feedback.

Suggested format:

Category	Description
Methods for soliciting feedback	
Topics covered	
Most significant results	
Lessons learned	
Changes made	

13. Infrastructure Improvements. Include this information in Section E.2 "What is the impact on physical, institutional, or information resources that form infrastructure?" of the RPPR.

Provide a list of major infrastructure improvements and capital equipment (as defined by the Institution) purchased during the reporting period. For NIH sources of support, report the Institute or Center from which support was derived.

Suggested format:

Type of improvement	Source of support
Example: Renovation of vivarium	ORIP
Example: Flow Cytometer	Institutional funds
Etc.	